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*** Statutes current through Act 7727 of the 2014 Regular and Special Session ***

TITLE THIRTY-ONE Public Works and Property
PART II. Public Property
Chapter 20. Government Motor Vehicle Management and Control Act

31 V.I.C. § 154 (2014)

§ 154. Division of Transportation; duties and responsibilities

The Division of Transportation of the Department of Property and Procurement shall have as its chief executive officer, the Deputy Commissioner, whose duties and responsibilities shall be:

(a) Establishment and operation of a central facility on the Islands of St. Croix, St. John and St. Thomas for the acquisition, assignment, disposal, identification, operation, maintenance, repair, storage, supervision, control and regulation of all motor vehicles within the executive branch of the Government and to operate any government facilities for such purposes; including the determination of the pool vehicles to be used by Government employees traveling on official government business and the scheduling and coordination of the use of pool vehicles to assure the maximum utilization of such vehicles and employee time. The Division shall consider the number of employees making the trip to the same location, the most efficient and economical means of travel considering time of employees, transportation costs, the urgency of the trip and the nature and purpose of the trip;

(b) Upon requisition and showing of need, assignment of suitable pool vehicles, to any Government agency;

(c) Allocation and assessment of fees to Government agencies to which pool vehicles are furnished, based upon any reasonable criteria. Such fees shall be deposited in the Transportation Revolving Fund established pursuant to Title 33, section 3068 of this Code;

(d) Contracting for specialized maintenance services;

(e) Requirement of Government agencies to keep records and make reports regarding pool vehicles to the Division as may be necessary;

(f) Development of the Motor Pool Safety Program as provided in section 166 of this chapter;

(g) Promulgation of rules and regulations pursuant to the provisions of Title 3, chapter 35, of this Code, consistent with the provisions of this chapter to effectuate the purposes herein. Such rules and regulations shall include, but not be limited to an annual computation of break-even mileage to monitor and evaluate whether there is an appropriate number of pool vehicles in the Central Motor Pool. There shall be established necessary rules and regulations for the reduction of the number of pool vehicles determined to be underutilized based on the established break-even mileage and such other rules and regulations as deemed necessary and proper to effectuate the purposes of this chapter;

(h) Providing the Governor and the Legislature with an annual report on or before January thirty-first on the operation of the Central Motor Pool on each island as of the end of the preceding fiscal year. The annual report shall include the following:

(1) the number of pool vehicles owned or leased on each island and the agencies assigned or utilizing such vehicles;

(2) the number of government employees receiving mileage reimbursements for each agency;

(3) the total miles driven in pool vehicles and the total employee reimbursed miles during the fiscal year for each agency;

(4) the total cost of operating and maintaining the pool vehicles for each agency;

(5) the number of employees with personally assigned pool vehicles for each agency, listed by motor vehicle license plate number and employee position classification;

(6) the annual report shall also include any recommended changes in this Code necessary to achieve the objectives of this chapter.